

# **SAFETY ADVISOR - RESIDENTIAL CONSTRUCTION**

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Genesis Builders Group - Calgary, AB

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**August 2019**

## Company Overview

Genesis is a Calgary based award-winning land developer, creating innovative and successful communities in the Calgary Metropolitan Area, and is also an award winning residential homebuilder through its subsidiary Genesis Builders Group. Genesis is committed to supporting its communities through partnerships like the Genesis Centre of Community Wellness and Genesis Place Recreational Centre. The Corporation's common shares are listed on the Toronto Stock Exchange (TSX: GDC).

At Genesis we believe in the power of relationships. We take pride in our work and our organization. We dare to dream and above all, we value integrity. We offer competitive wages, employee home purchase program, one of industry's best health & benefit packages, continuing education reimbursements, and career growth within the Genesis team.

Position Title: Safety Advisor – Residential Construction  
Reports To: President, Genesis Builders Group  
Job Type: Full-Time Permanent  
Location: Calgary, AB

The Safety Advisor is an integral part of the Genesis Builder's team. The successful candidate will have an established track record in residential construction safety advising, compliance and providing safety leadership, be technically proficient, and flexible with taking on, learning, and leading Genesis's Safety Program.

## Role Responsibilities

- Provide support and demonstrate leadership in Safety to all Genesis employees, trade partners, and visitors.
- Effectively apply the requirements of the safety standards to promote Genesis's safety programs, applicable Occupational Health & Safety Regulations, Acts and Codes with all stakeholders.
- Utilize your knowledge of Genesis's safety program to work through advisement, mentorship and assistance with construction teams and trades to ensure companywide compliance;
- Develop and update safety plans; and assist construction managers in applying the safety measures on a daily basis, kick-off weekly Tool Box meetings and hazard identification;
- Ability to get out on our construction sites to conduct regular site inspections;
- Be the lead of incident investigations by taking a closer look at the investigation requirements and associated high risk elements while keeping the lines of communication open with Construction and Warranty Manager and the President.
- Review and monitor all WCB claims, and advise management of any changes or updates by the Board.
- Continuous monitoring, auditing and support to ensure Construction Safety Plan compliance while always looking for opportunities to improve safety performance;
- Record all work stoppages due to injury or safety incidents as required alongside the creation of a plan of correction, ensure all is communicated to the Construction and Warranty Manager and the President.

- Share your knowledge and be a role model by providing Health and Safety training and coaching opportunities to all employees, trade partners and visitors.
- Effectively compile Health and Safety statistics monthly;
- Maintain COR certification for the company by advising on and/or performing all necessary tasks required.
- Post all Safety bulletins, Safety posters and Safety rules and regulations on site fencing or where applicable, inside site trailers and in the office.

#### *Competencies and Skills Required:*

- 5-10 years' experience in the residential/townhomes construction industry.
- A University Degree or College Diploma in Occupational Health and Safety and/or Risk Management or a combination of education and industry experience;
- Experience with Certificate of Recognition (COR)
- Audit Certification for COR;
- Outstanding leadership, coaching and interpersonal skills are essential;
- Proficient in Microsoft Office and general computer skills.
- Self-starter, proven time management skills, good attention to detail and problem solving skills, always results driven and have a passion to take ownership and own results
- Ability to work independently and within a team, and is willing to learn.
- Excellent written and verbal communication skills, and knowledge of other languages considered an asset.
- Ability to maintain confidentiality regarding all business and employment issues

#### *Working Conditions*

- This position works regular office hours Monday – Friday in Calgary, AB.
- Regular travel to construction sites across the city is required.
- Capacity to work irregular hours when operational and business requirements indicate
- Valid driver's license and access to a vehicle is required.

#### *Additional Notes*

The Construction Manager is required to work year round in all weather conditions and are exposed to outdoor conditions much of the time. Both a strong physical and mental ability to perform this role is a requirement of the position.

All interested and qualified applicants please apply by sending your resume to Human Resources Department at [careers@genesisbuilds.com](mailto:careers@genesisbuilds.com) with the subject line "Construction and Warranty Manager".

*We thank all applicants for their interest; however only those selected for an interview will be contacted. No telephone or agency inquiries please.*