

ASSISTANT SITE SUPERINTENDENT

Genesis Builders Group - Calgary, AB

JUNE 2017

For more information, please contact:

Human.resources@genesisland.com

genesisland.com

Company Overview

Genesis is a Calgary based award-winning land developer, creating innovative and successful communities in the Calgary Metropolitan Area, and is also a residential homebuilder through its subsidiary Genesis Builders Group. Genesis is committed to supporting its communities through partnerships like the Genesis Centre of Community Wellness and Genesis Place Recreational Centre. The Corporation's common shares are listed on the Toronto Stock Exchange (TSX: GDC).

At Genesis we believe in the power of relationships. We take pride in our work and our organization. We dare to dream and above all, we value integrity. We offer competitive wages, employee home purchase program, one of industry's best health & benefit packages, continuing education reimbursements, and career growth within the Genesis team.

Position Description

Reporting directly to the Site Superintendent, the Assistant Site Superintendent is a hands-on, site leadership positions, responsible for assisting the Superintendent to ensure complete adherence to the Genesis construction process.

Primary Responsibilities

- Provide assistance to the Superintendent:
 - Manage the construction of each assigned home from foundation to key release
 - Schedule and conduct the homeowner frame-walk
 - Check and schedule the city inspections
- Attend regular staff meetings, and may substitute for the super at such meetings.
 - Come prepared to discuss safety, quality, production timelines, costs and any other issues determined by the super
- Ensure all work is being done in a safe manner and enforce safety standards and laws within the position's scope of authority.
- Ensure homes are as clean and aesthetically appealing as possible while under construction
- Fix and eliminate deficiency items before Pre-Occupancy Inspections, including preparation for occupancy inspection
- Coordinate repair of deficiency items listed on Pre-Occupancy and Possession, with Site staff and trades before (and after) closing
- Perform drywall touchups as required for each home
- Ensure complete cleanup of home, inside and outside, prior to Quality Control and Pre-Occupancy
- Perform visual inspection of exterior home to assess state of completion
- Develop a constructive and helpful working relationship with homeowner

Desired Qualifications and Requirements

- Basic understanding of Alberta Building Code and Health and Safety Regulations
- Post-secondary education / community college in related field
- Minimum 1-2 years experience in homebuilding industry in absence of post-secondary education
- Intensely focused on delivering a quality home
- Good customer service skills
- Any people management experience an asset
- Willing to take responsibility and be held accountable for results
- Several years' experience in residential/commercial construction or renovations or repairs
- Knowledge of and demonstrated proficiency in multiple trades functions such as carpentry, drywall, painting, etc. is a requirement, as is knowledge of various tools and equipment
- Use of personal vehicle will be required for business use

If you are interested in this career opportunity with a growing company please apply by sending your resume to Human Resources (human.resources@genesisland.com), quoting "Assistant Site Superintendent" in the subject line. We thank all applicants for their interest; however, only selected candidates will be contacted.

Confidentiality

Genesis Builders Group respects the privacy and confidentiality of personal information provided by candidates in our search assignments. In accordance with the Personal Information Protection Act ("PIPA"), a copy of our Privacy Policy is available for your review on our website <http://www.genesisland.com/privacy-policy/>.

